

SAINIK SCHOOL BALACHADI (JAMNAGAR)
TENDER FORM

PRINTING OF SCHOOL MAGAZINE, STUDENT DIARY &
NEWS BULLETINS

PART - I

1. General Details

- (a) Full name of the tenderer : _____
- (b) Fathers name : _____
- (c) Full address of the tenderer : _____

- (d) Telephone & Mobile No. : _____

- (e) Experience in the field (in years) : _____
- (f) GST & CST Nos with Date : _____
- (g) Details of earlier works, if any : _____

- (h) Name of Bankers with A/C No : _____
- (j) Receipt No./DD No. of tender deposit money : _____

2. I hereby declare that the above particulars are true to the best of my knowledge and belief and in case of any of the above information are found false at a later stage, my tender may be rejected.

Date: _____

(Signature of the applicant)

PART – II

Sl No.	Nomenclature	Copies required	Rate per copy
1.	School Magazine 'Sandeshak'		
2.	News Bulletin 'Balachadi Mail' (Bi-Annually)		
3.	Student's Diary (Hard Bound)		

Date : _____

Sign of the tenderer
Rubber stamp

PART – III

1. Terms and Conditions

(a) The rates will be quoted for all the items listed in part II of this tender and will be operative for the period from **01 Feb 2018** to **30 Sep 2018**. The items shall be supplied by the contractor at his own expenses in the School as per date and time fixed by the Principal. The contractor shall also visit the School for briefing/collection of sample/tying up etc as and when required by the School at his own cost.

(b) The quality of printed matter supplied should not be inferior to that of the samples approved by the Principal (which are available with the school for perusal) and the Principal reserves the right whether to accept the items of the inferior quality with proportionate reduction in rates or totally reject them. Decision of the Principal in this matter will be final and binding. In case of total rejection of the items the same will be deemed to have not been supplied.

(c) Printed items will be made available on the date and time as specified in the order at the School premises.

(d) The decision of the Principal on all matters regarding the quality and quantity of the items supplied will be final.

(e) No payment will be made to the contractor in advance.

(f) The security deposit is liable to be forfeited if any of the conditions stipulated in the contract is not satisfied. In case of any doubt or dispute as to the implementation of any of the clause or conditions included in the contract, the decision of the Principal shall be final.

(g) The contractor will have to deposit “**Contract Security**” with the Principal in cash or by demand draft at the following rates being the value of all the items of anticipated supply as own in part II of the anticipated requirement.

Value up to Rs 10,000/-	- 20% of the value
Value above Rs 10,000/- to Rs 30,000/-	- 10% of the value
Value above Rs 30,000/- to Rs 1,20,000/-	- 05% of the value
Value above Rs 1,20,000/-	- 03% of the value

(h) The tender will accompany with the earnest money a sum of Rs 5,000/- (Rupees five thousand only) in cash or by demand draft on the name of '**Principal Sainik School Balachadi**' which will be refunded in case the tender is not accepted. Receipt Number to be quoted in this tender form. The accepted tender shall have its tender money converted into Contract Security. Contractor's security or any balance remaining at the end of the contract will NOT be returned to the contractors until his account finally audited and settled and he executes the usual NO DEMAND certificate.

(j) Sublet of the contract is NOT permissible. In case such a thing comes to light, immediate termination of contract and legal actions shall be initiated.

(k) The rates quoted will be inclusive of envelopes for School Magazines, Six Monthly News Bulletins only.

(l) The contract will be terminated if the contractor or any of his agents or his servants directly or indirectly give or promise to give or offer any bribe, gift, loan, reward or advantage, pecuniary or otherwise to any persons in employment or connected to the school.

(m) The contractor or his employees or representatives will NOT divulge any information in respect of the school that may come to their knowledge to any un-authorized person/persons.

(n) The contractor will be responsible to bring stamp paper Rs 100/- (Rupees one hundred only) for contract agreement.

(o) In the event of the security deposit being reduced by reasons of any non compliance of the contract, the contractor shall within 10 days from the date of being called to do so make good the amount required to complete the security deposit.

(p) The tenders will be opened by the '**Tender Board Committee**' appointed by the Principal. The Tender Board Committee has the right to reject the tender if there is any error and not satisfied. The tender board committee has also the right for negotiations if necessary on the approval of the Principal.

(r) If the tenderer refuse to supply the items at the rates quoted in the tender form his earnest money shall be forfeited.

(s) Payment of bills will be made after the completion of work and on receipt of printed material.

2. All matters of common knowledge and contract tendering here in above not covered under this tender form shall be deemed to have been understood by both the parties and any anomalies arising as such shall not be held against the school in any form. All disputes shall be cleared at the School level by the Principal and if judicial help is necessary, the jurisdiction shall lie within Jamnagar only.

3. Tenderer should submit the **Part – I** and **Part II** portion of the form in a sealed envelop addressed to ‘Principal Sainik School Balachadi’ in person or Registered post super scribing “**Tender For Printing Items**” by due date. No need to submit other pages. Receipt after due date will be summarily rejected.

PART IV

SAINIK SCHOOL BALACHADI
(UNDER MINISTRY OF DEFENCE)

NO. OF COPIES : 750 (SEVEN HUNDRED FIFTY ONLY)

PRINTING OF SCHOOL MAGAZINE (SIZE 28 CM x 21 cm) AS PER SPECIFICATION
RATES INCLUSIVE OF ALL TAXES
DELIVERY AT SCHOOL LOCATION

<u>S.</u> <u>No.</u>	<u>Particulars</u>	<u>Rate</u> <u>in)Rs.(each)</u>
<u>1</u>	01 Cover Page minimum 220 GSM CINOR MONS with multi-colour printing outside and inside and laminated outer cover 100 pages Multi Colour printed material (photographs) on minimum 90 GSM art paper	

