

Tel :02893-246226
Fax :02893-246229
Email : ssbjam11@gmail.com
www.ssbalachadi.org

Sainik School Balachadi
Jamnagar – 361230

SSB/ADM/17/A/

27 Jul 2021

JOINING INSTRUCTIONS FOR ADMISSION TO SAINIK SCHOOL BALACHADI
SESSION - 2021-22

Dear Parents,

1. Your ward is provisionally selected for admission to class VI in this School for the session 2021-22.
2. Schedule for the Admission (**ONLY FOR MAIN LIST AS MENTIONED IN THE FINAL MERIT LIST AVAILABLE ON SCHOOL WEBSITE**) is as under :-

05 Aug 2021 (Boys only)	06 Aug 2021 (Boys only)	07 Aug 2021 Girls (Only)
SC (Home/UT)	Gen (Home/UT)	SC (Home/UT)
ST (Home/UT)	SC (Other States/UT)	ST (Home/UT)
OBC-NCL (Home/UT)	ST (Other States/UT)	OBC-NCL (Home/UT)
Defence (Home/UT)	OBC (Other States/UT)	Defence (Home/UT)
	Def (Other States/ UT)	Gen (Home/UT)
	Gen (Other States / UT)	OBC (Other States/UT)
		Def (Other States/ UT)
		Gen (Other States / UT)

3. The amount of fee you have to pay at the time of admission is as under:-

S.No	Category	Class VI
(a)	General / Defence/OBC NCL	Rs. 92,000/-
(b)	SC / ST	Rs. 90,500/-

4. You have to pay the Fees by Demand Draft from any Nationalised Bank in favour of 'PRINCIPAL SAINIK SCHOOL BALACHADI' payable at JAMNAGAR(Only ***Demand Draft will be accepted, cheque / cash will not be accepted***).

5. You are further requested to report to this school, **as per the Schedule given at Para 2 (CATEGORY WISE)** for completion of admission formalities (**WARD PRESENCE IS COMPULSORY**). If you do not report for admission of your ward on due date, **it will be presumed that you are not interested in admitting your son/daughter in this School and your son's/daughter's candidature will be cancelled and same will be allotted to next candidate in waiting.**

6. **Submission of Mandatory Documents.** The following documents are mandatory requirement for grant of confirmed admission in Sainik School Balachadi. You are requested to bring the following documents **(IN ORIGINAL AND 02 SELF ATTESTED PHOTOCOPIES)** at the time of admission as per Schedule given at Para 2:-

- (a) Copy of the Admit Card
- (b) Copy of the Mark list provided by NTA
- (c) Original Call letter sent by School for Admission
- (d) Birth certificate of candidate issued by respective State Department of Medical Health & Family Welfare.
- (e) Domicile certificate of Cadet issued by the State Govt authority
- (f) Caste certificate (SC/ST /OBC(NCL) Candidates only) already issued by the State Govt authority .
- (g) Copy of Adhar Card of Candidate, Father and Mother
- (h) Certificate of Blood Group
- (i) Marks Sheet/Annual Report Card of class last attended.
- (j) Transfer certificate from school last studied duly countersigned by District Education Officer (where applicable) (For CBSE Schools countersignature of TC is not required..
- (k) Service certificate duly signed by the Commanding Officer of the Unit in the case of defence serving personnel.
- (l) Ex-serviceman certificate issued by District Sainik Kalyan and Puravas Officer in the case of ex-serviceman.
- (m) Undertaking from the parents with regard to submission of original documents at the time of admission, as per format given at **Appendix 'A'**.
- (n) Income Certificate duly counter signed by DM/ADM
Agreement form on Non-Judicial Stamp Paper as per **Appendix 'B'**.
- (o) Agreement form on Non-Judicial Stamp Paper as per **Appendix 'C'**.
- (p) Bond to be Executed by Parents/guardians as per **Appendix 'D'**.
- (q) Health Certificate as per **Appendix 'E'** along with the certificate of TT, TAB inoculation and Hepatitis 'B' injections.
- (r) Agreement by parent/guardian for putting up scholarship claim as per **Appendix 'F'**
- (s) Address details as per **Appendix 'G'**
- (t) Affidavit by Parent/Guardian on Non-Judicial Stamp Paper as per **Appendix 'H'**.
- (u) Undertaking by the Cadet as per **Appendix 'I'**.
- (v) Undertaking from the Parents & Cadets as per **Appendix 'J'**.
- (w) Transfer certificate from school last studied duly countersigned by District Education Officer (where applicable).
- (x) Birth Certificate of Cadet from concerned Record Office in the case of serving defence personnel.
- (y) Photocopy of Discharge Certificate duly attested by Gazetted Officer in the case of ex-servicemen.
- (z) 16 copies of passport size photographs of the cadet.
- (aa) Two **postcard size** Family Photographs of candidate with parents/guardian, siblings and local guardian if any in order to authenticate the identity of the person authorized to visit the cadet.

7. **Final Admission/Joining the School.** As all are aware that the schools are closed due to COVID-19, the same will reopen as per directions from the Central/State Govts/Sainik School Society. Accordingly final date of admission/ joining dates of new entrants will be decided by the School and the same will be intimated to the parents through Email / School website www.ssbalachadi.org

8. List of items to be brought by the candidate at the time of final joining will be intimated later.

9. Please note that the admission/provisional admission of your son/daughter/ward may be cancelled in case any of the documents mentioned in Para 6 above are not submitted within the stipulated time or any documents are found false/incomplete at later stage.

10. The following documents are required if the child is eligible for Scholarship. Please note that the child is eligible for only one type of Scholarship.

(a) **For Gujarat State Scholarship :**

- (i) Income certificate, on non judicial stamp paper of Rs. 40/- duly attested by Executive Magistrate / Mamlatdar in duplicate. Two copies of salary certificate from present employer stating details of salary such as basic pay, DA, Medical allowance, HRA, CCA, bonus etc. for salaried persons.
- (ii) Domicile certificate in respect of the parent duly issued by the Executive Magistrate in duplicate.
- (iii) Application for the award of Gujarat State scholarship in duplicate.
- (iv) Personal Bond with the Govt of Gujarat in duplicate on non-judicial stamp paper of Rs/ 40/- duly attested by the Executive Magistrate / Mamlatdar.
- (v) Declaration of income assets.

(b) **Defence Scholarship – Ex-Servicemen**

- (i) Income certificate as per specimen copy sent by the school, attested by a first class magistrate in duplicate.
- (ii) Two copies of latest pension certificates showing the Basic pension, DA, Medical Allowance and other allowances issued by concerned unit or Pension disbursing authority from where you are getting pension etc.
- (iii) A certificate in duplicate from District Sainik Welfare Officer regarding your eligibility as Ex-Servicemen.
- (iv) Name of the unit or pension disbursing authority from where you are getting your pension.

(c) **Defence Scholarship – Servicemen**

- (i) Last quarterly statement of account issued to you by your respective Pay Account Officer in duplicate.
- (ii) Service Certificate in duplicate from the unit signed by the Commanding Officer where you are presently serving.

11. **Students are not allowed to keep cash/valuable such as chains, wrist watch, gold rings, transistor, radios, cameras, mobile phone etc in their possession.** Any money intended for the school or the student should invariably be remitted to the Housemaster and no one else. **Money orders addressed to the students are not accepted by the school.**

12. Important instructions to parent for filling up documents for admission of their ward in Sainik School Balachadi.

(a) All the particulars to be typed in English in capital letters only and not to be hand written.

(b) Signature of parents / guardians and attesting Govt officials or of sureties / witness must be made at the appropriate places. Witnesses and surety should be different people.

(c) Parents/guardian should sign the agreement forms as per attached specimen copy in the presence of a Gazetted Officer. Office seal essential on all pages.

(d) One copy of the agreement should be typed and signed on the non judicial stamp paper of Rs.40/- only. The form supplied by the school can be used as second copy of the agreement form. Photo copy of the agreement form will not be accepted. Both copies of the agreement form are to be signed by the same Gazetted officer. Affixing court fee stamp on paper will not be accepted. Agreement form in duplicate are enclosed. One copy can be used as duplicate. Second and third pages of the first copy of the form can be used as ORIGINAL. You may get 1st and 2nd Para (ie first page of agreement form) typed on non judicial stamp paper of Rs. 40/- only. Please ensure that round court seal is affixed on all the pages of agreement form. In the first Para of agreement form, the blank space left after the word BETWEEN should be filled in the giving full name of father / guardian and after the word 'of' the blank space is to be filled in by furnishing the name of native place, district and state of the father / guardian

(e) The space provided for the date in the first para agreement forms should not be filled in by the guarantor (parent/guardian). This will be filled in by the Principal on the date on which the agreement will be signed by him.

(f) The name address of first and second surety should be written in Block Letters in English in the Personal Bond sureties must have immovable property in Gujarat worth Rs1,36,000/- and Rs. 61,000/- for full and half scholarship (Gujarat Domicile)respectively.

13. Caution money once deposited will be refunded only after the cadet passes out from the school and not otherwise. If a candidate fails to take admission on the scheduled date the caution money will be forfeited.

14. All queries can be checked on School office telephone no 02893-246226 (ONLY) during office hours only (i.e. 0900 to 1300 hrs).