

STANDARD OPERATING
PROCEDURE (SOP) FOR
ALL INDIA SAINIK SCHOOLS
ADMISSION COUNSELLING
(AISSAC) 2023

सैनिक स्कूल सोसाइटी
SAINIK SCHOOLS SOCIETY



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DISCLAIMER

If any of the rules/norms specified herein, or meanings associated with terms/phrases herein are at variance with those specified in the Information Brochure of AISSEE 2023 and Information Bulletin AISSEE 2023, then rules / norms/meanings as described in this document shall supersede those given in the Information Brochure of AISSEE 2023 and Information Bulletin of AISSEE 2023.



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LIST OF ABBREVIATIONS

SSS	Sainik Schools Society
AISSEE	All-India Sainik Schools Entrance Examination
AISSAC	All India Sainik Schools Admission Counselling
NTA	National Testing Agency
HS	Home State
OS	Outside State/Other State
AIR	All India Rank
SS	Sainik Schools (existing)
NSS	New Sainik Schools (in partnership mode)
GEN	General (with respect to the category of a candidate)
OBC-NCL	Other Backward Classes – Non-Creamy Layer
SC	Scheduled Caste
ST	Scheduled Tribe

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GENERAL

1. Sainik Schools Society (SSS), an autonomous organization under the Ministry of Defence, Govt of India is a registered society under the Societies Registration Act XXI of 1860 and manages Sainik Schools including approved new Sainik Schools located in various parts of the country. These schools are involved in imparting quality education and training to Cadets to be good citizens and prepare them to excel in all works of life. Admissions in the Sainik Schools and the new Approved Sainik School in partnership mode are governed by the Sainik Schools Society (SSS). At present, there are a total of 33 existing Sainik Schools and 18 approved Sainik Schools across the country.

2. **Sainik Schools (SS)**. Sainik Schools are wholly residential English medium schools that offer a common curriculum and are affiliated with the CBSE, New Delhi. Sainik Schools prepare Cadets to join the National Defence Academy (NDA), Khadakwasla (Pune), Indian Naval Academy, Ezhimala and other Training Academies for officers in addition to the All India Secondary School Examination. All existing Sainik Schools cater for the Science subjects stream only. Besides academic advancement, the students are encouraged to develop their creative faculties through co-curricular activities and socially useful productive works. They are also introduced systematically to all major games and are given NCC training. A list of existing Sainik Schools is given in **Appendix- A**.

3. **Approved New Sainik Schools (NSS)**. The Ministry of Defence (MoD) had approved the scheme for setting up of approved New Sainik Schools, in partnership mode with NGOs/private schools/State Governments. These approved New Sainik Schools, besides their affiliation to respective Education Boards, function under the aegis of the Sainik Schools Society and follow the Rules and Regulations for approved New Sainik Schools prescribed by the Sainik Schools Society. In addition to their regular affiliated board curriculum, they also impart education of Academic PLUS curriculum to the students in the Sainik school pattern. The fee structure, Education Board and language of Instructions of approved New Sainik Schools differ from School to School. A list of approved New Sainik Schools is given in **Appendix B**.

ADMISSIONS

4. **All India Sainik School Entrance Examination (AISSEE)**. Admission is based on the performance of candidates in the All-India Sainik Schools Entrance Examination (AISSEE). The admission of candidates will be carried out on the basis of e-counselling as per rank secured by the candidates in the school wise, gender wise, category wise (Home State and Out Side State) Merit List of AISSEE 2023, medical fitness approved by competent medical authorities and verification of original documents.

5. ***Admission to Sainik School is in Class VI and Class IX only through AISSEE 2023 for the academic year 2023-24. Admission for Sainik School pattern in the approved New Sainik schools is in class VI level only through AISSEE 2023 for the academic year 2023-24.***

6. Sainik Schools Society has developed an e-counselling portal for admission into existing and New Sainik Schools named **All India Sainik School Admission Counselling (AISSAC)**. It is mandatory for the candidates to register through the official e-counselling online portal to be able to obtain seats to be allocated through AISSAC in any of the existing and New Sainik Schools. The category-wise intake capacity known as seat matrix will be announced on the online portal, <https://mes.ncog.gov.in/sainikschoolcounselling>.

7. The SOP stated herein will be followed for allocating seats for the above-referenced admissions for the academic year 2022-23, AISSEE seat allocation counselling (AISSAC).

8. The seat allocation process follows a strict timeline. The entire process is online, and computer operated. **No exceptions are possible and therefore, candidates are strongly advised to thoroughly acquaint themselves with SOP, be vigilant, keep their documents handy and make arrangements for making the requisite payments, well in advance.** It will not be possible to entertain requests for an extension of time for adhering to a timeline or for completing any activity. Candidates having any queries may reach out to the Sainik Schools/SSS. The contact numbers and email ids are mentioned on the portal in the Sainik School information tab.

9. A seat to the highest possible choice of school is allocated to the candidate in e-counselling considering the following factors:

- (a) Domicile of the candidate's Home State (HS) or Other State (OS) as described in AISSEE 2023 information bulletin.
- (b) The category [GEN, OBC-NCL, SC, ST, DEF] of the candidate.
- (c) All India Rank of the candidate in the respective rank list(s).
- (d) The order of preference of schools selected by the candidate.
- (e) The availability of seats in different seat categories/seat quotas for which the candidate is eligible.
- (f) Other rules as mentioned in this SOP.

10. NTA conducts AISSEE and Sainik Schools Society frames the policies and norms for seat allocation to Sainik Schools. BiSAG will extend its technical support for providing the services of e-Counselling and Admission for the above-said activities carried out by SSS.

11. No agency other than AISSAC/SSS is responsible for seat allocation to the seats at existing and approved New Sainik Schools. Candidates seeking information/assistance from any agency/agent other than authorised by AISSAC/SSS shall be doing so at their own risk and cost. There is only ONE official AISSAC 2023 website, viz., <https://mes.ncog.gov.in/sainikschoolcounselling>.

12. **Any student who has appeared for AISSEE 2023 and has qualified for AISSEE 2023 is eligible to apply for e-counselling through the AISSAC portal (Qualification criteria are explained in the AISSEE Information bulletin 2023).**

RESERVATION CRITERIA

13. Reservation criteria for existing 33 Sainik Schools.

(a) 67% of the seats are reserved for candidates domiciled in the State/ UT where the Sainik School is located. 33% of the seats are reserved for candidates from Other States and Union Territories (UT). Within each Category of Home State/ UT and Other States/ UT quota, seats will be reserved on the following lines:-

- (i) 15% of the seats are reserved for the category Scheduled Caste (SC),
- (ii) 7.5% for the category Scheduled Tribe (ST) and
- (iii) 27% for the category Other Backward Classes belonging to the Non-Creamy layer (OBC-NCL) as per the central list.

(b) Thus, 49.50% of the seats in Sainik School are reserved on the above-mentioned lines. Out of the balance 50.50% of the seats in the Home State/ UT and the Other States/ UT quota, 25% of the seats are reserved for the wards of defence (Serving personnel of Indian Army/Indian Airforce/ Indian Navy) personnel and ex-servicemen.

(d) In "Other States/ UT" quota, seats will be allotted in each category as per merit, subject to a maximum limit of 25% of vacancies in the category for any State or Union Territory. For example, if there are 10 seats in Other States/UT General Category, not more than 3 seats will be allotted to any one State, i.e. 25% of 10 or 2.5 rounded off to 3.

(e) In Class VI of each Sainik School, 10% of the total vacancies or 10 seats, whichever is more, are reserved for girl.

14. **Reservation in approved New Sainik schools.** There is no policy for the implementation of reservations in new Sainik Schools from SSS. The reservations in the new Sainik School are as per the decision of their management.

CATEGORIZATION OF CANDIDATES

15. **For Sainik Schools.** The concept of Home State (HS) and Outside State (OS) is linked to the domicile of the candidate and is determined with reference to the location of the Sainik School opted by him/her in his application during registration for AISSEE 2023 on NTA portal. *Selection of Sainik Schools will be applicable for those candidates who have opted for the following combination at the time of registration for AISSEE 2023 at the NTA portal:-*

- (a) Sainik Schools (SS) only.
- (b) SS + NSS 40% route (In that order of priority).
- (c) SS+ NSS-40% route+ NSS 60% route (In that order of priority).

16. For the purpose of seat allocation, AISSEE 2023 qualified candidates are categorized based on their domicile. On the basis of such a categorization, each candidate is assigned a category tag as given below:-

(a) **For Home State (HS).** *A candidate is deemed to belong to the Home State (HS), if his state of domicile and the State where the Sainik School opted by him in his application is located, are the same.* For example, a candidate who is domiciled in the State of Gujarat has opted for the Sainik School at Balachadi (Distt. Jamnagar, Gujarat) in his AISSEE 2023 application and opts Sainik School Kalikiri (Distt. Annamayya, Andhra Pradesh) at the time e-counselling as his second option, then the candidate is deemed to belong to the Home State (HS) of Gujarat for the purpose of admission to the Sainik School Balachadi (Distt. Jamnagar, Gujarat) and is deemed to belong to the Outside State (OS) for the purpose of admission to the Sainik School Kalikiri (Distt. Annamayya, Andhra Pradesh), in case, the candidate does not get seat allocation in Sainik School Balachadi.

(i) **Category tag GEN (HS).** This is assigned to a candidate of the general category (**HOME_GEN**) and considered for Home State. Candidates must produce a valid domicile certificate to be assigned this tag.

(ii) **Category tag OBC-NCL (HS).** This is assigned to the candidate of Other Backward Classes (**HOME_OBC**) and considered for Home State. Candidates must produce a valid OBC-NCL certificate along with domicile to be assigned this tag. ***The backward class MUST be in the Central List of OBCs.***

(iii) **Category tag SC (HS).** This is assigned to the candidate of Scheduled Castes (**HOME_SC**) and considered for Home State. Candidates must produce a valid SC certificate along with domicile to be assigned this tag. ***The Scheduled Castes MUST be listed in the respective State-wise List published by the Ministry of Social Justice & Empowerment, Government of India.***

(iv) **Category tag ST (HS).** This is assigned to a candidate of Scheduled Tribes (**HOME_ST**) and considered for Home State. Candidates must produce a valid ST certificate along with domicile to be assigned this tag. ***The Scheduled Tribes MUST be listed in the respective State-wise List published by the Ministry of Tribal Affairs, Government of India.***

(v) **Category tag DEF (HS).** This is assigned to the candidate who is a ward of defence (Serving personnel of Indian Army/Indian Airforce/ Indian Navy) personnel and ex-servicemen (**HOME_DEF**) and considered for Home State. ***Candidates must produce valid documents/certificates [e.g. Certificate of service (for Defence category-serving), PPO for (Ex-servicemen) etc] along with domicile to be assigned this tag.***

(b) **For Outside State (OS).** *A candidate is deemed to belong to Other State (OS), if his state of domicile and the State where the Sainik School opted by him in his application/e-counselling is located, are different.* For example, a candidate who is domiciled in the State of Gujarat has opted for the Sainik School Kalikiri (Distt. Annamayya, Andhra Pradesh) in his AISSEE 2023 application and opted Sainik School Balachadi (Distt. Jamnagar, Gujarat) at the time e-counselling as his second option, then the candidate is deemed to belong to the Outside State

(OS) for the purpose of admission to the Kalikiri (Distt. Annamayya, Andhra Pradesh) and is deemed to belong to the Home State (HS) for the purpose of admission to the Sainik School Balachadi (Distt. Jamnagar, Gujarat), in case, the candidate does not get seat allocation in Sainik School Kalikiri (Distt. Annamayya, Andhra Pradesh).

(i) **Category tag GEN (OS)**. This is assigned to a candidate of the general category (**OTHER_GEN**) and considered for Outside State.

(ii) **Category tag OBC-NCL (OS)**. This is assigned to a candidate of Other Backward Classes (**OTHER_OBC**) and considered for Outside State. Candidates must produce a valid OBC-NCL certificate to be assigned this tag. **The backward class MUST be in the Central List of OBCs.**

(iii) **Category tag SC (OS)**. This is assigned to a candidate of Scheduled Castes (**OTHER_SC**) and considered for Outside State. Candidates must produce a valid SC certificate to be assigned this tag. **The Scheduled Castes MUST be listed in the respective State-wise List published by the Ministry of Social Justice & Empowerment, Government of India.**

(iv) **Category tag ST (OS)**. This is assigned to a candidate of Scheduled Tribes (**OTHER_ST**) and considered for Outside State. Candidates must produce a valid ST certificate to be assigned this tag. **The Scheduled Tribes MUST be listed in the respective State-wise List published by the Ministry of Tribal Affairs, Government of India.**

(v) **Category tag DEF (OS)**. This is assigned to the candidate who are wards of defence (Serving personnel of Indian Army/Indian Airforce/ Indian Navy) personnel and ex-servicemen (**OTHER_DEF**) and considered for Outside State. **Candidates must produce valid documents/certificates [e.g. Certificate of service (for Defence category-serving), PPO for (Ex-servicemen) etc] to be assigned this tag.**

Note:-

1. Telangana state candidates will be considered in Home State for admission in both Sainik School Korukonda and Sainik School Kalikiri located in Andhra Pradesh.

2. Ladakh (UT) candidates will be considered in Home State for admission in Sainik School Nagrota located in Jammu and Kashmir.

17. For New Sainik Schools-40% route (NSS40).

(a) At least 40% of the seats under the Sainik School stream in approved NSSs will be filled on the basis of the rank secured in the All India (AI) Merit List of AISSEE 2023. Candidates can opt for any NSS in India, at the time of e-counselling if they have opted for any one of the following combinations at the time of registration for AISSEE 2023 at the NTA portal:-

- (a) SS + NSS 40% route (In that order of priority).
- (b) SS+ NSS-40% route+ NSS 60% route (In that order of priority).
- (c) NSS-40% route + NSS 60% route (In that order of priority).
- (d) NSS-40% route only.

(b) New Sainik Schools does not follow any uniform reservation policy with regard to the seats. In case, if any school decide to follow the reservation policy and fill the seat matrix category-wise, then each candidate is assigned a category tag as given below:-

(i) **Category tag GEN (NSS40)**. This is assigned to a candidate of the general category (**NSS40_GEN**). **For the purpose of admissions under the NSS40 Route, the defence category candidates will be considered in General Category.**

(ii) **Category tag OBC-NCL (NSS40)**. This is assigned to a candidate of Other Backward Classes (**NSS40_OBC**). Candidates must produce a valid OBC-NCL certificate to be assigned this tag. **The backward class MUST be in the Central List of OBCs.**

(iii) **Category tag SC (NSS40)**. This is assigned to a candidate of Scheduled Castes (**NSS40_SC**). Candidates must produce a valid SC certificate to be assigned this tag. **The Scheduled Castes MUST be listed in the respective State-wise List published by the Ministry of Social Justice & Empowerment, Government of India.**

(iv) **Category tag ST (NSS40)**. This is assigned to a candidate of Scheduled Tribes (**NSS40_ST**). Candidates must produce a valid ST certificate along with domicile to be assigned this tag. **The Scheduled Tribes MUST be listed in the respective State-wise List published by the Ministry of Tribal Affairs, Government of India.**

18. **For New Sainik Schools-60% route (NSS60).**

(a) Up to 60% of the seats in NSSs will be filled by the candidates currently studying in Class V in any of the approved NSSs who have appeared and qualified for AISSEE 2023. They will be filled on the basis of rank secured by the candidate in the school and availability of seats filled by their respective school. This will be applicable to those candidates who have opted for the following combination at the time of registration for AISSEE 2023 at the NTA portal:-

- (i) SS+ NSS-40%route+ NSS 60% route (In that order of priority).
- (ii) SS+NSS-60% route (In that order of priority).
- (iii) NSS 60% route only.

(c) Candidates in this category are assigned a tag of **NSS60**. In case, if any school decide to follow the reservation policy and fill the seat matrix category-wise, then each candidate is assigned a category tag as given below:-

- (i) **Category tag GEN (NSS60)**. This is assigned to a candidate of the general category (NSS60_GEN). **For the purpose of admissions under the NSS60 Route, the defence category candidates will be considered in General Category.**
- (ii) **Category tag OBC-NCL (NSS60)**. This is assigned to a candidate of Other Backward Classes (NSS60_OBC). Candidates must produce a valid OBC-NCL certificate to be assigned this tag. **The backward class MUST be in the Central List of OBCs.**
- (iii) **Category tag SC (NSS60)**. This is assigned to a candidate of Scheduled Castes (NSS60_SC). Candidates must produce a valid SC certificate to be assigned this tag. **The Scheduled Castes MUST be listed in the respective State-wise List published by the Ministry of Social Justice & Empowerment, Government of India.**
- (iv) **Category tag ST (NSS60)**. This is assigned to a candidate of Scheduled Tribes (NSS60_ST). Candidates must produce a valid ST certificate along with domicile to be assigned this tag. **The Scheduled Tribes MUST be listed in the respective State-wise List published by the Ministry of Tribal Affairs, Government of India.**

DISTRIBUTION OF SEATS

19. **Sainik Schools.** The total intake (i.e., the number of seats) for the purpose of admission is divided into different categories. These are HOME_DEF, HOME_OBC, HOME_SC, HOME_ST, HOME_UN, OTHER_DEF, OTHER_OBC, OTHER_SC, OTHER_ST, OTHER_UN. The category tags of candidates who are eligible in different Category sections are shown in the table below:

S No	Category-Section	Category tag(s) of eligible candidates
1.	HOME_UN	HOME_GEN, HOME_OBC, HOME_SC, HOME_ST,
2.	HOME_OBC	HOME_OBC
3.	HOME_SC	HOME_SC
4.	HOME_ST	HOME_ST
5.	HOME_DEF	HOME_DEF
6.	OTHER_UN	OTHER_GEN, OTHER_OBC, OTHER_SC, OTHER_ST
7.	OTHER_OBC	OTHER_OBC
8.	OTHER_SC	OTHER_SC
9.	OTHER_ST	OTHER_ST
10.	OTHER_DEF	OTHER_DEF

20. **New Sainik Schools.**

(a) **NSS40% Route.** The total intake (i.e., the number of seats) for the purpose of admission through the NSS40 Route is divided into different categories. These are NSS40_UN, NSS40_OBC, NSS40_SC, NSS40_ST. For the purpose of admissions under the NSS40 Route, the defence category candidates will be considered in General Category and will be assigned the NSS40_GEN tag. The category tags of candidates who are eligible in different Category sections are shown in the table below:

S No	Category-Section	Category tag(s) of eligible candidates
(i)	NSS40_UN	NSS40_GEN, NSS40_OBC, NSS40_SC, NSS40_ST
(ii)	NSS40_OBC	NSS40_OBC
(iii)	NSS40_SC	NSS40_SC
(iv)	NSS40_ST	NSS40_ST

(b) **NSS60% Route.** The total intake (i.e., the number of seats) for the purpose of admission through the NSS60 Route is divided into different categories. These are NSS60_UN, NSS60_OBC, NSS60_SC, NSS60_ST. For the purpose of admissions under the NSS40 Route, the defence category candidates will be considered in the General Category and will be assigned the NSS60_GEN tag. The category tags of candidates who are eligible in different Category sections are shown in the table below:

S No	Category-Section	Category tag(s) of eligible candidates
(i)	NSS60_UN	NSS60_GEN, NSS60_OBC, NSS60_SC, NSS60_ST
(ii)	NSS60_OBC	NSS60_OBC
(iii)	NSS60_SC	NSS60_SC
(iv)	NSS60_ST	NSS60_ST

21. The school-wise number of seats available in SSSs and NSSs for different candidate categories/quotas, if applicable (i.e., seat matrix) will be available on the online portal <https://mes.ncog.gov.in/sainikshoolecounselling>.

22. ***AISSAC 2023 allocates seats as per the seat matrix data provided by the participating schools. It is the sole responsibility of each participating school to provide the seat matrix data taking into consideration the reservation and other policies applicable to them / decided by them. AISSAC 2023/Sainik Schools Society is NOT responsible for the seat matrix data.***

RANK LIST

23. **Sainik Schools**. Seat allocation in SSs is based on AISSEE 2023 All India Rank. The following TYPES of rank lists will be used:

(a) **For Home State**. All candidates who belong to the Home State category as explained in this document in Para 16 (a) above will be considered for allocation to the Sainik School/s located in their home state.

(i) **Home State-Unreserve rank list (HOME UN)**. In the HOME_UN category, the candidates who belong to the Home State category based on their All India Rank and Domicile irrespective of their category (SC, ST & OBC-NCL) will be considered for allocation of the Sainik School/s in their home state. It includes candidates who are assigned the tag HOME_UN, HOME_OBC, HOME_SC, and HOME_ST.

(ii) **Home State-OBC (NCL) rank list (HOME OBC)**. In the HOME_OBC category, the OBC-NCL category candidates who belong to the Home State category based on their All India Rank and Domicile will be considered for allocation of the Sainik School/s in their home state. It includes candidates who are assigned the tag HOME_OBC.

(iii) **Home State-SC rank list (HOME SC)**. In the HOME_SC category, the SC category candidates belonging to the Home State category based on their All India Rank and Domicile will be considered for allocation of the Sainik School/s in their home state. It includes candidates who are assigned the tag HOME_SC.

(iv) **Home State-ST rank list (HOME ST)**. In the HOME_ST category, the ST category candidates belonging to the Home State category based on their All India Rank and Domicile will be considered for allocation of the Sainik School/s in their home state. It includes candidates who are assigned the tag HOME_ST.

(v) **Home State-Defence rank list (HOME DEF)**. In the HOME_DEF category, the only defence category candidates belonging to the Home State category based on their All India Rank and Domicile will be considered for allocation of the Sainik School/s in their home state. It includes candidates who are assigned the tag HOME_DEF.

(b) **For Outside State**. All candidates belonging to the Outside State category as explained in this document in Para 16 (b) above will be considered for allocation to the Sainik School/s located in their home state.

(i) **Outside State-Unreserve rank list (OTHER UN)**. In the OTHER_UN category, the candidates belong to the Outside State category based on their All India Rank and Domicile irrespective of their category (SC, ST & OBC-NCL) will be considered for allocation of the Sainik School/s in Outside state (other than located in Home State). It includes candidates who are assigned the tag OTHER_UN, OTHER_OBC, OTHER_SC, and OTHER_ST.

(ii) **Outside State-OBC (NCL) rank list (OTHER OBC)**. In the OTHER_OBC category, the OBC-NCL category candidates belonging to the Outside State category based on their All India Rank and Domicile will be considered for allocation of the Sainik School/s in the Outside state (other than located in the Home State). It includes candidates who are assigned the tag OTHER_OBC.

(iii) **Outside State-SC rank list (OTHER SC)**. In the OTHER_SC category, the SC category candidates belonging to the Outside State category based on their All India Rank and Domicile will be considered for allocation of the Sainik School/s in Outside state (other than located in Home State). It includes candidates who are assigned the tag OTHER_SC.

(iv) **Outside State-ST rank list (OTHER ST)**. In the OTHER_ST category, the ST category candidates belonging to the Outside State category based on their All India Rank and Domicile will be considered for allocation of the Sainik School/s in Outside state (other than located in Home State). It includes candidates who are assigned the tag OTHER_ST.

(v) **Outside State-Defence rank list (OTHER DEF)**. In the OTHER_DEF category, the only defence category candidates belonging to the Outside State category based on their All India Rank and Domicile will be considered for allocation of the Sainik School/s in the Outside state (other than located in Home State). It includes candidates who are assigned the tag OTHER_DEF.

24. **New Sainik Schools- NSS 40% route.**

(a) **NSS40-Unreserve rank list (NSS40 UN)**. In the NSS40_UN category, the candidates on their All India Rank irrespective of their category (SC, ST & OBC-NCL) will be considered for allocation in New Sainik Schools. ***For the purpose of seat allotment under the NSS40 Route, the defence category candidates, for admission into these new Sainik Schools will be considered under the General Category.*** It includes candidates who are assigned the tag NSS40_UN, NSS40_OBC, NSS40_SC, and NSS40_ST.

(b) **NSS40-OBC (NCL) rank list (NSS OBC)**. In the NSS40_OBC category, the OBC-NCL category candidates based on their All India Rank and Domicile will be considered for allocation in New Sainik Schools. It includes candidates who are assigned the tag NSS40_OBC.

(c) **NSS40-SC rank list (OTHER SC)**. In the NSS40_SC category, the SC category candidates based on their All India Rank and Domicile will be considered for allocation in New Sainik Schools. It includes candidates who are assigned the tag NSS40_SC.

(d) **NSS40-ST rank list (OTHER ST)**. In the NSS40_SC category, the ST category candidates based on their All India Rank and Domicile will be considered for allocation in New Sainik Schools. It includes candidates who are assigned the tag NSS40_ST.

25. **New Sainik Schools -For NSS 60% Route.**

(a) **NSS60-Unreserve rank list (NSS60 UN)**. In the NSS60_UN category, the candidates, based on the All India Rank secured (among existing school students) and seats filled by the school, will be considered for allocation in his/her own school. It includes candidates who are assigned the tag NSS60_UN, NSS60_OBC, NSS60_SC, and NSS60_ST.

(b) **NSS60-OBC (NCL) rank list (NSS60 OBC)**. In the NSS40_OBC category, the OBC-NCL category candidates, based on the All India Rank secured (among existing school students) and seats filled by the school, will be considered for allocation in his/her own school. It includes candidates who are assigned the tag NSS60_OBC.

(c) **NSS60-SC rank list (NSS60 SC)**. In the NSS60_SC category, the SC category candidates, based on the All India Rank secured (among existing school students) and seats filled by the school, will be considered for allocation in his/her own school. It includes candidates who are assigned the tag NSS60_SC.

(d) **NSS60-ST rank list (NSS60 ST)**. In the NSS60_ST category, the ST category candidates based on their All India Rank and Domicile will be considered for allocation in New Sainik Schools. It includes candidates who are assigned the tag NSS60_ST.

SEQUENCE IN WHICH SEAT CATEGORIES ARE CONSIDERED FOR SEAT ALLOCATION

26. The sequence in which seat categories are considered for seat allocation for existing and New Sainik Schools is as follows:-

- (a) **For Sainik Schools.** Seat allotment sequence for Sainik Schools (SSs) system for Home State (HS) and Outside States (OS) seats only.

S.No	Candidate's category tag	Rank list (s) in which the candidate appears (based on All India Rank)	Which seat candidate is competing for (HS or OS) based on school considered	Sequence of seat categories for allocation
1.	HOME_UN	HOME_UN	HS	HOME_UN
2.	OTHER_UN	OTHER_UN	OS	OTHER_UN
3.	HOME_OBC	HOME_UN and HOME_OBC	HS	1. HOME_UN 2. HOME_OBC
4.	OTHER_OBC	OTHER_UN and OTHER_OBC	OS	1. OTHER_UN 2. OTHER_OBC
5.	HOME_SC	HOME_UN and HOME_SC	HS	1. HOME_UN 2. HOME_SC
6.	OTHER_SC	OTHER_UN and OTHER_SC	OS	1. OTHER_UN 2. OTHER_SC
7.	HOME_ST	HOME_UN and HOME_ST	HS	1. HOME_UN 2. HOME_ST
8.	OTHER_ST	OTHER_UN and OTHER_ST	OS	1. OTHER_UN 2. OTHER_ST
9.	HOME_DEF	HOME_DEF	HS	HOME_DEF
10.	OTHER_DEF	OTHER_DEF	OS	OTHER_DEF

Note:- For the benefit of the candidates, Wards of Coast Guard/Assam Rifles personnel who have filled the defence category will be considered in the unreserved category (Home State/Other State). Candidates who have filled SC, ST, OBC(NCL) or Category, will be considered in their own categories, as applicable. They will be considered for Defence Category only if there are vacancies after the admission of wards of serving and ex-service defence personnel.

(b) **For New Sainik Schools.** 40% route

S.No	Candidate's category tag	Rank list (s) in which the candidate appears	Which seat candidate is competing [All India (AI)]	Sequence of seat categories for allocation
1.	NSS40_UN	NSS40_UN	AI	NSS40_UN
2.	NSS40_OBC	NSS40_UN and NSS40_OBC	AI	1. NSS40_UN 2. NSS40_OBC
3.	NSS40_SC	NSS40_UN and NSS40_SC	AI	1. NSS40_UN 2. NSS40_SC
4.	NSS40_ST	NSS40_UN and NSS40_ST	AI	1. NSS40_UN 2. NSS40_ST

(c) **For New Sainik Schools.** 60% route

S.No	Candidate's category tag	Rank list (s) in which the candidate appears	Which seat candidate is competing [CANDIDATE'S SCHOOL SEAT (CSS)]	Sequence of seat categories for allocation
1.	NSS60_UN	NSS60_UN	CSS	NSS60_UN
2.	NSS60_OBC	NSS60_UN and NSS60_OBC	CSS	1. NSS60_UN 2. NSS60_OBC
3.	NSS60_SC	NSS60_UN and NSS60_SC	CSS	1. NSS60_UN 2. NSS60_SC
4.	NSS60_ST	NSS60_UN and NSS60_ST	CSS	1. NSS60_UN 2. NSS60_ST

MULTIPLE STUDENT-SAME RANK RULE

27. In the event that there are fewer number of seats available under a particular category in a school, than the number of candidates with the same category-wise rank seeking admission to the same school, then all those candidates will be offered seats by creating a requisite number of supernumerary seats.

VERIFICATION OF DETAILS

28. At the time of registration on the AISSAC website, candidates will NOT be allowed to change their personal details such as name, father's / mother's / guardian's name, date of birth and category. **However, candidates can change their Domicile State and**

gender. Candidate should carefully confirm both details. In case, at the time of physical reporting at the allotted school, the candidate's information does not match with the information confirmed by the candidate on the portal, his/her admission to the allotted school will be cancelled and he/she cannot claim in any School, thereafter.

REGISTRATION AND FILLING-IN OF CHOICES OF SCHOOLS

29. For registration and filling-in of choices of schools, candidates should log in to the <https://mes.ncog.gov.in/sainikschoolecounselling> using following credentials:

- (a) AISSEE 2023 Application Number will be entered on the portal. Hence, AISSEE 2023 qualified candidates are advised to keep all the documents required for AISSAC 2023 ready before the start of the registration process.
- (b) One Time Password will be sent to the mobile number and email ID both registered during AISSEE 2023 registration on the NTA portal.
- (c) After entering OTP, Candidates will also be required to set their password. Thereafter, candidates need to log in now with their Application number as their User ID and enter the password set by them.
- (d) Upon successful login, the candidate's details will automatically be fetched from the database of AISSEE 2023 registration.
- (e) ***Candidates will be asked to reconfirm the details. After confirmation of details only, the candidates will be considered registered successfully.***
- (f) ***Candidates not registering on AISSAC 2023 portal, will not be considered for the allocation of seats in any of the schools.***
- (g) ***The flow chart to understand the process of e-counselling is attached at Appendix C.***
- (h) Detailed instructions will be provided on AISSAC 2023 portal.

30. *Registration and Filling-in of choices on the online portal is free of cost, i.e., candidates are NOT required to pay any fee.*

SAINIK SCHOOLS SOCIETY

31. The choice filling of schools will be based on the combinations opted by the candidates during AISSEE 2023 registration. The following option of the choice filling will be available with the candidates based on the combinations opted by him :-

S No	Combination opted by candidates	Choice Filling option available to candidates			Sequence of Priority to be followed for allocation of seat in schools (P-I / P-II / P-III)			
		SSs#	NSS 40% Route	NSS 60% Route*	SSs	NSS 40% Route	NSS 60% Route*	
1.	Sainik Schools(SS) only	9	-	-	P-I	-	-	
2.	SS + NSS 40% route(In that order of priority)	9	5	-	P-I	P-II	-	
3.	SS+ NSS-40% route+ NSS 60% route(In that order of priority)	9	5	1	P-I	P-II	P-III	
4.	SS+NSS-60% route (In that order of priority)	9	-	1	P-I	-	P-II	
5.	NSS-40% route + NSS 60% route (In that order of priority)	-	5	1	-	P-I	P-II	
6.	NSS 60% route only	-	-	1	-	-	P-I	
7.	NSS-40% route only	-	5	-	-	P-I	-	

P-I: Priority One, P-II: Priority Two, P-III: Priority Three

Sainik School filled by candidates during AISSEE 2023 registration on the NTA portal will be by default the first choice and cannot be changed in the Round 1 of the e-counselling.

*** Schools filled by the candidates already studying in New Sainik School under NSS 60 Route will appear on the portal by default and will be non-editable.**

32. It is important for candidates to carefully prioritize the schools while filling in the choices while bearing in mind that only the choices filled in would be made available for

seat allocation and only ONE seat from among the choices filled-in will be made available to the candidate.

33. Candidates are given a window (as per timeline) to fill-in their choices which includes. This window will NOT be extended under any circumstances. Requests in this matter shall not be entertained. During this period, each candidate must fill choices carefully. The candidate must select only those schools in the choices which the candidate is willing to join and prioritize them in order of preference.

34. ***Candidates are advised to visit the school website for fee structure, scholarship and other related information applicable for Individual schools. AISSAC 2023/SSS shall not be responsible for fee structure, scholarships etc related rules applicable for Individual schools and will not entertain any request or complaint regarding the Fee Structure.***

35. Candidates MUST “**LOCK**” their choices on/before the last day of choice filling. If candidates do NOT lock their choices, the last saved choices will be locked automatically upon reaching the deadline for choice filling. Once locked, the choices filled by a candidate can be edited. If a candidate wishes to edit their choices after locking before the choice filling deadline, they can do so by clicking on the edit option available to unlock the choices on the portal. If the candidate does not lock the choices after unlocking, then the last saved choices before unlocking will be considered for seat allocation.

36. Candidates will NOT be allowed to edit their choice list after the deadline for choice filling, i.e., candidates **CANNOT** change the order of their choices OR add any more school/s in OR delete any school/s from their choice list after the deadline for choice filling. Candidates are strongly discouraged from sharing their login information with others.

37. Before the commencement of each Round, candidates will be again given a school choice filling option where candidates can prioritize school/s in order of preference. Fresh registration for every Round will be available for candidates. The fresh Choice filling of schools will be available to the newly registered candidate for the vacant school seat of that round.

OPTION AVAILABLE TO THE CANDIDATES AFTER SEAT ALLOTMENT

38. It is the candidate’s responsibility to log in to the AISSAC 2023 portal and check if a seat is allocated in a given round of seat allocation. A schedule of e-counselling activities will be updated on the website after every activity. If the candidate is allocated a seat, the following option will be available to the candidates, for which the candidate needs to take action (ACCEPT/RECONSIDER/EXIT) before the last date/time specified for the given round, i.e., the round in which seat is allocated, otherwise, the seat allotted to the candidate will be cancelled and it will be considered that the candidate is not interested in the counselling process and further candidate will not be able to participate in any round of counselling or claim admission in any school based on AISSEE 2023 merit. The following option will be available to the candidates after allotment of school:-

(a) **ACCEPT.** If a candidate accepts the allotted seat, he/she has to complete admission formalities (Medical cum Physical Verification) within the prescribed time (**As per the timeline**). Failing to do so, the candidate will not be able to participate in any further round of counselling or claim admission in any Sainik School based on the merit of the AISSEE 2023 exam.

(b) **RECONSIDER.** If a candidate is not satisfied with the seat allotted, he/she can opt for the '**RECONSIDER**' option to participate in the next round of counselling for the remaining available seats. However, in doing so, the allotted seat shall be automatically cancelled and no further claim will be admissible.

(c) **EXIT.** If a candidate selects the '**EXIT**' option then it will be considered that the candidate is opting out of the counselling process and further candidate will not be able to participate in any round of counselling or claim admission in any school based on AISSEE 2023 merit.

PROVISIONAL OFFER OF SEAT AND ITS CONFIRMATION

39. A candidate who has been allocated and **ACCEPTED** a seat in any School as per the preference of choices filled by him/her and merit, he/she has to complete admission formalities (Medical cum Physical Verification) within the prescribed time (**As per the timeline on the portal**). Failing to do so, the candidate will not be able to participate in any further round of counselling or claim admission in any Sainik School based on the merit of the AISSEE 2023 exam. The candidate accepting the allotted school needs to follow the steps as given below:-

(a) **STEP-1- REPORTING AT MEDICAL CENTER.** After seat acceptance, candidates will have to report at the Medical Examination Center as per the Slot allotted by the admitting school. It is the parent's responsibility to get the medical done of their son/daughter, however, the school will provide help to the candidates in coordinating with Medical Authorities, in case of any problem faced by the parents. ***For existing Sainik Schools the format of the medical form will be available on the AISSAC portal. For the approved new Sainik School the candidates will get a Medical Fitness Certificate from a registered government physician.***

(b) **STEP-2- PHYSICAL VERIFICATION BY ALLOTTED SCHOOL.** After the medical fitness report, candidates will have to report at the admitting school, and produce all required documents to the admitting school. The admission will be cancelled if these fail to meet the requirements as per the prevailing norms. Therefore, it is the responsibility of the candidate to keep the valid certificate or document ready. All the certificates/documents will be verified at the time of Physical reporting at the admitting school. A list of suggestive documents for Sainik Schools are given in Appendix D.

(c) **STEP-3- PAYMENT OF FEE.** After completing the above two steps or any other admission formalities of the admitting school, pay the fees of the school and get the admission confirmed.

After completion of all formalities Principal of the schools is requested to update the status of the candidates by clicking on ADMIT tab.

It is the candidate's responsibility to plan their travel such that the Medical cum physical verification of documents is completed by the last day of the counselling round in which they are allocated a seat (if any) [As per the timeline on the portal]. No exceptions shall be made in this regard.

40. **Candidates on 'HOLD'**. The candidates may face this type of situation in the following cases:-

(a) **Candidates Declared Medically Unfit**. The decision of the Medical Board will be final except where a representation has been made to the Principal. The Principal will examine the appeal himself and decide with reference to the evidence produced before him if the case calls for merit. A case in which competent medical opinion is produced to counter the finding of the previous medical board, will normally merit a review. Such cases will be put on '**HOLD**' by the Principal. Subsequently, the Principal may coordinate with the medical authorities as done earlier in manual admission in the schools and arrange a review medical board for the re-examination of the candidate. If the review medical board finds him fit for admission, the Principal will '**ACCEPT**' the candidate on the portal and admit him to the school if his rejection was only on account of lack of medical fitness after Physical Verification and payment of fees. The school will charge a fee of **Rs.100/- (Rs.50/- from SC/ST)** for holding a review medical board. However, the candidate will be required to appear before the **Review Medical Board at the designated place** at his own expense. In the case of the **UNFIT** report, the Principal will click the **REJECT** button on the Portal.

(b) **Discrepancies in the documents**. In case of any discrepancies in the documents during Physical Verification, query(ies) (if required) raised by the allotted school must be responded by the candidates within the last date/time specified for the given round [as per the timeline on the portal]. Additional query(ies) may be raised by the school in case discrepancy(ies) still persist(s). In such cases, the candidate must respond to the additional query(ies) within the last date/time specified for the given round [as per the timeline on the portal]. The allocated seat will be confirmed or cancelled based on the validity of the document(s) produced in response to the query(ies) and the candidate meeting the eligibility criteria. Failure to reply to the query(ies) raised would lead to seat cancellation and will be considered as a rejection of the offer. ***Such cases can also be put on 'HOLD' by the Principal at their discretion owing to the genuinity of the case.***

(c) In all HOLD cases, the seat of the school will be blocked and will not be released till the time school ACCEPT/REJECT the candidate's status on the Portal.

41. ***It is the parent's/candidate's responsibility to plan their travel such that the Review Medicals cum physical verification of the documents is completed by the last day of the e-counselling round in which they are allocated a seat (if any) [as per Timeline]. No exceptions shall be made in this regard.***

42. ***The Parents are also advised to keep adequate funds ready at the time of registration and choice filling for payment of the Fees, in case allotment of school to avoid last-minute hassles. Non-payment of the fee within the Timelines subject to the fitness of Medical standards (including Review Medicals) cum physical verification, is one of the ways to reject the offered/allocated seat in school and will be treated as a rejection. In such a situation, the school may reject the candidate with reasons and the candidate will no longer be able to participate in the seat allocation process in the subsequent rounds.***

43. ***Candidates who do not react to the allocated seat CANNOT participate any more in Seat Allocation for the ensuing academic year 2023-24.***

CATEGORY/GENDER/DOMICILE DISCREPANCIES IN THE DOCUMENT

44. **Gender discrepancies.** If a female candidate wrongly declares their gender as male and is allotted a seat in a school where female candidates are restricted, the allotted seat will be cancelled. Similarly, if a male candidate wrongly declares the gender as female and is allotted a Female-Only seat, the allotted seat will be cancelled. **Such candidates will be considered for seat allocation in the subsequent round(s) of seat allocation (if any).**

45. **Domicile discrepancies.** The following rules will be applied, if there is an error in the domicile :

- (a) The state code of eligibility will be corrected in the AISSAC database.
- (b) Retention/cancellation of seat will be as determined by the following table:

Eligibility	Allocated seat quota	Action
Outside state quota	Outside state quota	Seat will NOT be cancelled
Outside state quota	Home state quota	Seat will be cancelled
Home state quota	Outside state quota	Seat will be cancelled

- (c) Candidate will be considered for seat allocation in subsequent round(s) for the remaining seats for seat allocation (if any), provided all other requirements are satisfied.

46. **Category discrepancies.** For candidates who wrongly declared the category and if same is noticed at later stage during Physical Verification then the category tag of the candidate will be changed (for the purpose of seat allocation) to General and Candidate will be considered for seat allocation in subsequent round(s) for the remaining seats for seat allocation (if any), provided all other requirements are satisfied.

47. ***Principal of schools will highlight all three types of situations mentioned in Para 44 to 46 to the Sainik Schools Society for approval. The decision by the SSS with regard to such discrepancies shall be final.***

48. Delays or disruptions in service due to the breakdown of AISSAC computer servers shall be rectified as early as possible and notified on the web portal. The decisions of AISSAC/SSS in this regard shall be final and binding.

49. Grievances Redressal/helpdesk:

(a) In case of any query/grievance with respect to AISSAC 2023, please contact: admissions@sainikschoolssociety.in or contact any of the Sainik Schools. (contact and mail ID given on the portal)

(b) The decision(s) by the SSS with regard to such grievances shall be final.

Disclaimer:-

Please see Counselling Schedule, Notice and News/Events section regularly on the AISSAC 2023 portal to note changes or for the latest updates on e-counselling in the schedule, from time to time.



सैनिक स्कूल सोसाइटी
SAINIK SCHOOLS SOCIETY

LIST OF SAINIK SCHOOLS

S.No.	Name of Sainik School	State
1.	Sainik School, Kalikiri	Andhra Pradesh
2.	Sainik School, Korukonda	
3.	Sainik School, East Siang	ArunachalPradesh
4.	Sainik School, Goalpara	Assam
5.	Sainik School, Nalanda	Bihar
6.	Sainik School, Gopalganj	
7.	Sainik School, Ambikapur	Chattisgarh
8.	Sainik School, Balachadi	Gujarat
9.	Sainik School, Kunjpura	Haryana
10.	Sainik School, Rewari	
11.	Sainik School, Sujampur Tira	HimachalPradesh
12.	Sainik School, Nagrota	J&K
13.	Sainik School, Tilaiya	Jharkhand
14.	Sainik School, Bijapur	Karnataka
15.	Sainik School, Kodagu	
16.	Sainik School, Kazhakootam	Kerala
17.	Sainik School, Rewa	MadhyaPradesh
18.	Sainik School, Satara	Maharashtra
19.	Sainik School, Chandrapur	
20.	Sainik School, Imphal	Manipur
21.	Sainik School, Chhingchhip	Mizoram
22.	Sainik School, Punglwa	Nagaland
23.	Sainik School, Bhubaneswar	Odisha
24.	Sainik School, Sambalpur	
25.	Sainik School, Kapurthala	Punjab
26.	Sainik School, Chittorgarh	Rajasthan
27.	Sainik School, Jhunjhunu	
28.	Sainik School, Amaravathinagar	Tamil Nadu
29.	Sainik School, Mainpuri	Uttar Pradesh
30.	Sainik School, Jhansi	
31.	Sainik School, Amethi	
32.	Sainik School, Ghorakhal	Uttarakhand
33.	Sainik School, Purulia	West Bengal

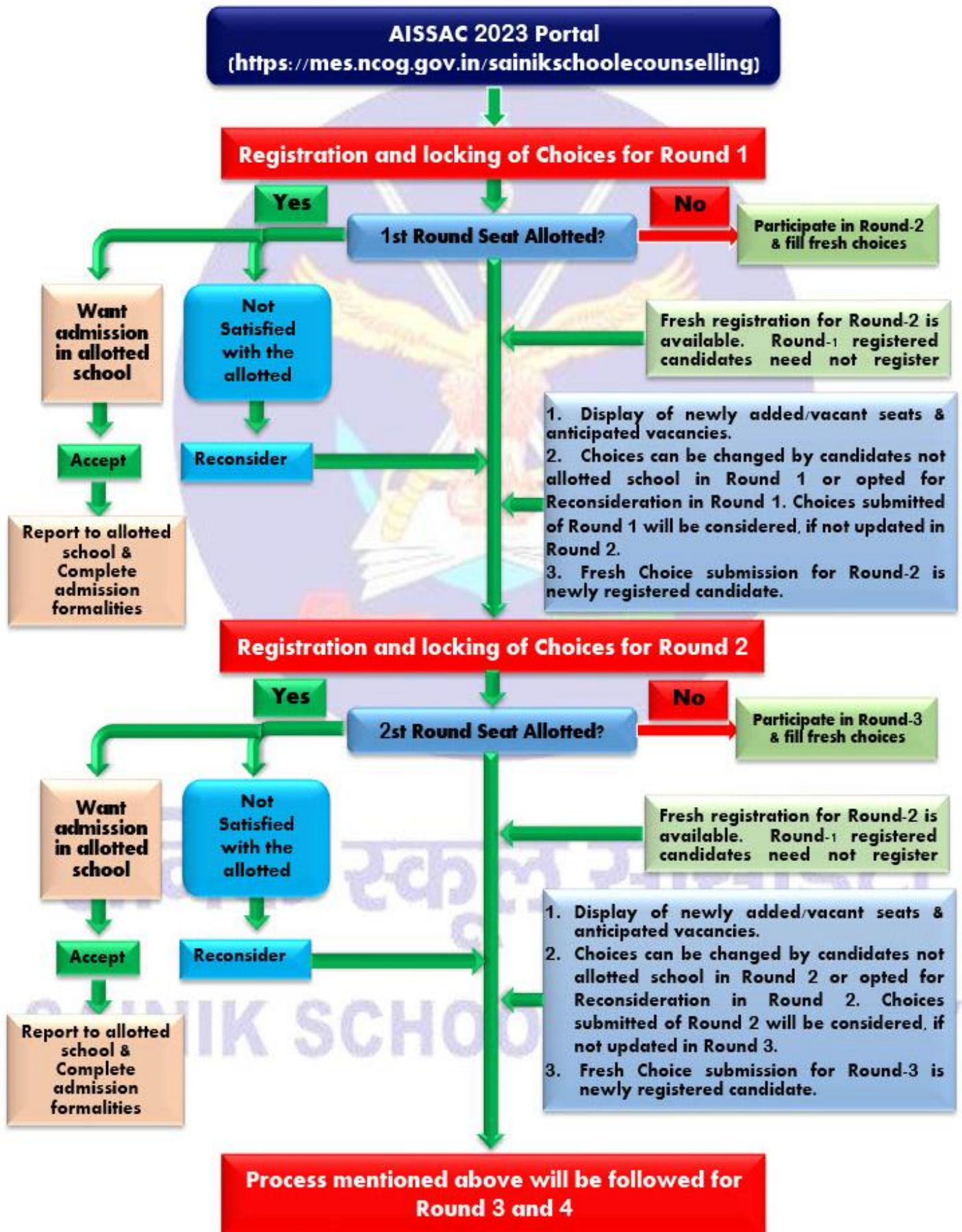
Schools website links are available on the AISSAC portal on Schools Information tab. Please visit schools website for detailed information.

LIST OF APPROVED NEW SAINIK SCHOOLS (IN PARTNERSHIP MODE)

S No	School Name	State
1.	Adani world school	Andhra Pradesh
2.	Dayanand Public School	Punjab
3.	Keshav Saraswati Vidya Mandir	Bihar
4.	Netaji Subhas Chandra Bose Military	Dadra And Nagar Haveli
5.	Padmashree Dr. Vitthalrao Vikhe Patil Sainik School	Maharashtra
6.	Raj Luxmi Samvid Gurukulam	Himachal Pradesh
7.	Royal International Residential School	Haryana
8.	Sangolli Rayanna Sainik School	Karnataka
9.	Saraswati Vidhya Mandir Higher Secondary School	Madhya Pradesh
10.	Shri Baba Mastnath Residential Public School	Haryana
11.	Shri Brahmanand Vidya Mandir	Gujarat
12.	Shri. Motibhai. R. Chaudhari Sagar Sainik School	Gujarat
13.	SK International School	Maharashtra
14.	Sundari Devi Saraswati Vidya Mandir	Bihar
15.	Tawang Public School	Arunachal Pradesh
16.	The Vikasa School	Tamil Nadu
17.	Vedvayasa Vidyalaya Senior Secondary School	Kerala
18.	Viveka School of Excellence	Karnataka

Schools website links are available on the AISSAC portal on Schools Information tab. Please visit schools website for detailed information.

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ALL INDIA SAINIK SCHOOLS ADMISSIONS COUNSELLING (AISSAC) 2023**FLOW CHART OF AISSAC COUNSELING - 2023**

**SUGGESTED LIST OF DOCUMENTS REQUIRED DURING PHYSICAL REPORTING FOR
SAINIK SCHOOLS (ONLY FOR EXISTING SAINIK SCHOOLS)**

S.No	Documents / Forms
1.	Birth Certificate
2.	Transfer Certificate
3.	Study Certificate
4.	Nativity Certificate
5.	Copy of Aadhaar Cards of Candidate, Father and Mother
6.	SC/ST/OBC Caste Certificate from Tahsildar (Mee Seva)
7.	Income Certificate / Salary Certificate (in case of employees)
8.	Blood Group Certificate
9.	Passport size photographs of the Boy – 10 Nos
10.	Family photograph [Parents along with children] (Post card size) – 2
11.	02 Stamp Size Photo of Boy, Father, Mother & Guardian each
12.	In case of Defence Personnel: (a) CTC of the Discharge Certificate or (b) Service Certificate from CO/OC Unit (c) Birth Certificate from Record Office (d) Pension Certificate from the Bank / Treasury, (e) Certificate from the Sainik Welfare & Resettlement Board stating that parent is an Ex-Servicemen as per definition
13.	Adoption Deed (in case of Adopted Child), if applicable
14.	SBI Bank Account Pass Book copy of candidate for Scholarship, if paid access amount and Pocket Money (first page).
15.	Fee paid on
16.	Affidavit of Income
17.	Income Certificate for Self-Employed/Agriculture
18.	Agreement Bond (Scholarship Holders) (Only on a non-Judicial stamp paper)
19.	Agreement Bond (Full Fee Paying) (Only on a non-Judicial stamp paper)
20.	Agreement Bond (if seeking Scholarship) (Only on a non-Judicial stamp paper)
21.	Affidavit of Domicile (On Non-Judicial stamp paper)
22.	Indemnity Certificate (Only on a non-Judicial stamp paper)
23.	Affidavit regarding Realization of Fee (Only on a non-Judicial stamp paper)
24.	Affidavit regarding Rules & Regulations of Sainik Schools Society-1997 and School standing Orders (Only on a non- Judicial stamp)
25.	Anti-ragging Affidavit by Parent / Guardian (Only on a non-Judicial stamp paper)
26.	Indemnity Certificate (Winter/Midterm/Summer Vacation or during Organized Educational Tours)
27.	Indemnity Certificate (Swimming/Shooting/Horse Riding Activities etc)

28.	Anti-ragging Undertaking by Cadet
29.	Certificate of Undertaking
30.	Family Details
31.	Parent's Address Particulars
33.	Undertaking for SC/ST Students
34.	State Govt. Scholarship
35.	Undertaking for Confiscating the Unauthorized Items
36.	Medical Certificate by Govt Medical Officer
37.	Vaccinations

Note:-

1. The list of the documents given above is not final. Parents should contact the school and verify the same with the school authorities.
2. For the New Sainik School documents requirement, parents should contact the allotted school authorities.



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